

https://gest.cnu.ac.kr

Admissions Guide For International Students (Spring Semester, 2022)

2021. 10.

Graduate School of Energy Science and Technology (GEST) of Chungnam National University

Zip code(34134) Graduate School of Energy Science and Technology (GEST) (W1-613) in Chungnam National University, 99 Daehak-ro, Yuseong-gu, Daejeon, Republic of Korea https://gest.cnu.ac.kr

1. Admissions Timeline

Order	Deadline	Details
On-line Application	October 20 th (Wed) 09:00 ~ October 26 th (Tue) 18:00, 2021 (Korean Standard Time)	 Entrance will be in March 2022 Online application will be completed only when the application fee payment is paid in full by the deadline. Admissions Website >http://gest.cnu.ac.kr
Submission of Required Documents	October 20 th (Wed) 09:00 ~ October 28 th (Thu) 18:00, 2021	Zip code(34134) Graduate School of Energy Science and Technology (gest) (W1-613) in Chungnam National University, 99 Daehak-ro, Yuseong-gu, Daejeon, Republic of Korea
Evaluation of Applicant's Academic Proficiency	November 9 th (Tue) 14:00, 2021	Interview or documents screening
Announcement of Admitted Applicants	November 26 th (Fri), 2021 (Prearranged)	http://gest.cnu.ac.kr
Registration	January 11 th (Tue), 2022 ~ January 14 th (Fri), 2022	 Failure to pay tuition within the specified period of registration may result in cancellation of the admission Designated Bank : Hana Bank, Nonghyup, or Woori Bank in Korea.(Details will be Announced later.)
Issuance of Official Certificate of Admission	February 2022	 Residents in Korea : Certification of admission will be issued to applicants when applying for a visa change or extension Out of Korea residents: Certification of admission will be issued and sent to the email address indicated on the application form

The schedule above is subject to change. Please make sure to check the website for date changes.
 Application fee must be paid by the deadline. [October 26th(Tue) 1800, 2021]

2. Admissions Eligibility (Academic Qualifications)

- **1) Master's Degree Program** : Applicants must hold, or expect to hold in prior to entering CNU, a bachelor's degree in Science and Engineering or its equivalent (or higher) degree from an accredited college or university
- 2) Doctoral Degree Program : Applicants must hold, or expect to hold in prior to entering CNU, a master's degree in Science and Engineering or its equivalent (or higher) degree from an accredited college or university

3. Required Documents

1) Required Documents

A Master's Degree Program

B Doctoral Degree Program

	Required Desuments	Degree	Course
	Required Documents	Α	В
1)	 Application Form Print out after completing online application. Overseas applicants who without any valid visa near admission date, should fill in address in their own country and zip code exactly. Applicants who staying in Korea with a valid visa, mark 'In Korea' in the 'Residence' section. 	•	•
2)	Official Bachelor's Transcript & Graduate Certificate (Verification Documents)	•	-
3)	Official Master's Graduate Certificate (Verification Documents)	-	•
4)	Official Master's Transcript Certificate (Verification Documents)	-	•
5)	Study Plan [Form 1]	•	•
6)	Abstract of Master's degree Thesis [Form 2]	-	•
7)	Proof of Language (Korean or English) Proficiency		•
8)	Copy of Identification card of The applicant's and his/her parents' \rightarrow Must be able to identify the nationality		•
9)	Notarized Certificate of Family Relationship	•	•
10)	A Copy of the Applicant's Passport % For Uzbekistani applicants, they must submit a renewed passport with a passport number starting with "FA".	•	•
11)	Personal Statement [Form 5]	•	•
12)	Documents related to financial assurance [Form 6]		•
※	Original documents should be submitted. If not, copies must	be authoriz	zed by th

X Original documents should be submitted. If not, copies must be authorized by the document-originating institution or notarized by a public notary in the country where the document was issued.

X All documents should be written in English or Korean. Otherwise, you must submit a notarized/certified translation(in English or Korean) completed by a public notary in the country where the document was originally produced.

4. How to Apply

Both on-line application and document submission must be completed by designated period.

Α	On-line Application
	 A. Period for online application : October 20th(Wed) 09:00 ~ October 26th(Tue) 18:00, 2021 B. Application Fee (Non-refundable) : 50,000 KRW (equivalent to 50 USD)
	· C. Online Application Process
	1) Sign up and log in to the online application program (JINHAK APPLY) via gest admissions web site. (https://gest.cnu.ac.kr)
	2) Check the important notes for all applicants. Follow the instructions carefully and type in all the required information for each step of the online application.
	3) Fill out the application form at the gest website (https://gest.cnu.ac.kr), according to the specifications in the section titled "원서접수(Apply)".
	X Applicants must upload a recent photograph(3.5×4.5cm) via the on-line application.
	4) The application fee (50,000 KRW or 50 USD) must be paid online within application period.
	※ Application fee must be paid by the deadline. [18:00, October. 26 th , 2021]
	X Applicants cannot change his/her major and correct anything on the application form once
	the application fee is paid. Check again to see if there is any error before payment.
	※ Applicants are responsible for any disadvantages if there are any false statements in the application forms.
	5) After paying the fee, print out the online letter cover, application form, and the other forms. Fill out the other forms for submission.
	※ They can be found on the gest admissions website : (http://gest.cnu.ac.kr)
	6) Submit the application form and required documents together.
	X Print out an application form and attach on the form directly.
	(The attached photo must be with white background.)
в	Verification Documents
	• Required documents
	(a) For applicants who graduated from a foreign university
	: A certificate of bachelor's or master's degree and an official transcript
	(b) For applicant from nations regarding English as an official language :
	① A certificate of bachelor's or master's degree and an official transcript
	② A diploma and an official transcript from high school
	X If you are relevant to section (b), you should submit either ① or ② and you can apply for admission without any language proficiency test certificate.

	· Method of verification
	① Obtaining apostille certificates
	② Obtaining certificates of your educational background notarized by the Korean embassy/cons in your country.
	· Deadline : October 28 th (Thu), 2021
	 Prospective graduate must submit their certificate of expected graduation or certificate enrollment indicating the expected graduation date. Applicants of expected graduation must submit the verified diploma and the verified official transcript after graduation
	· For applicants who don't submit verified educational documents, his/her admission will b rescinded.
с	Proof of Language(Korean or English) Proficiency
	Applicants must satisfy at least one of the Language Proficiency requirements listed below.
	 Korean Proficiency : Level 4 or higher on the Test of Proficiency in Korean (TOPIK). English Proficiency
	- Minimum score of TOEFL(PBT 530, CBT 197, iBT 71), New TEPS 326, TOEIC 700, IELTS 5.5,
	Confirmation Letter for Research Capability [From 3]
	- If applicants submit a Confirmation Letter for Research Capability from a CNU advisor, the must complete Level 4 or higher on TOPIK or Minimum score of TOEFL(PBT 530, CBT 19 iBT 71), New TEPS 326, TOEIC 700, IELTS 5.5, before thesis evaluation for graduation.
	• Exception for language requirement : Applicants from nations where they regard English as a official language
	- Applicants must submit other verification documents(diploma & transcript). please refer to (Verification Documents)
	- Note that the scholarships from Office of Student Affairs can be provided only for the applicants who submitted language proficiency test certificate.
	* Things that you need to be aware of
	 Certificate must be valid by the deadlines of Online application. English test score that has been achieved since October 27th, 2019 is acceptable only.
	- Certificate must be issued before the deadline of submissions.
D	Identification Card of the Applicant and his/her Parents & Certificate of Family Relationship
_	
	· China
	- Copy of identification card of the applicant and his/her parents: 居民証
	X Copy of Alien Registration Card, if applicable
	- Notarized Certificate of Family Relationship : 戶口本
	X Issued within 1 year from the application deadline
	- 亲属关系公证书(If separated with his/her parents in 戶口本)

	· Other countries
	- Copy of Identification card of The applicant's and his/her parents'
	× Copy of alien Registration Card, if applicable
	X Must be able to identify the nationality
	- Certificate of Family Relationship
	※ Proving the relationship between the applicant and both parents
	\cdot In the case of parents' divorce/death, related documents should be submitted.
E	Documents Related to Financial Assurance
	· If the financial assurance is in applicant's name, he/she submit the document below.
	Certificate of balance deposit of more than 18,000 USD
	※ 18,000 USD shall be frozen by March 30 th , 2022
	X The additional documents can be required while the visa is being issued due to the variation of exchange rate.
	※ If the deposits are not frozen, a bank deposit balance certificate has to be submitted within the application period.
	If the financial guarantor is applicant's parent, he/she must submit all the documents listed below.
	1) Affidavit of Financial Support [Form 4-1]
	2) Sponsor's employment certificate or certificate of business registration
	 3) Sponsor's certificate of balance deposit of more than 18,000 USD ※ 18,000 USD shall be frozen by March 30th, 2022
	X The additional documents can be required while the visa is being issued due to the variation of exchange rate.
	※ If the deposits are not frozen, a bank deposit balance certificate has to be submitted within the application period.
	· If the financial guarantor is the CNU prospective academic professor, Applicants must submit all
	the documents listed below.
	1) Affidavit of Financial Support [Form 4-2]
	2) A CNU prospective academic professor's certificate of employment
	3) A Confirmation Letter for Prearranged Scholarship Grant from president of CNU [Form 6]
	 4) A proof of research project stating budget(including labor cost) is additionally required. ※ If you are a Vietnamese applicant, you may be required to submit additional documents
	after the announcement of successful applicants.

5. Tuition and Fees

A. Tuition and Fee

X As of 2021, subject to change every year

GEST	Tuition and Fees (Currency unit : Korean Won)			
(Graduate school of	Entrance Fee (A)	Tuition (D)	Total (A) (D)	
Energy Science and Technology)	(Just for the 1st semester)	Tuition (B)	Total (A)+(B)	
Master course	181.000			
& Doctoral course	181,000	3,524,500	3,705,500	

B. Payment of Tuition Fees

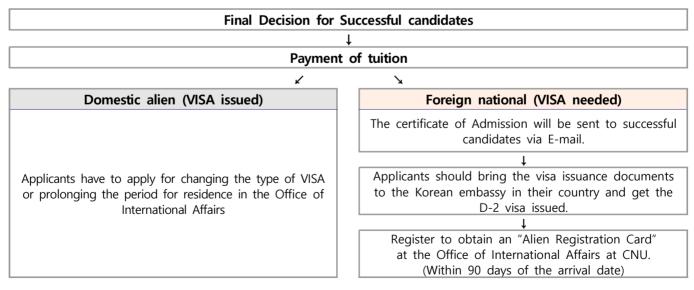
1) Term of payment : January 11th(Tue) ~ January 14th(Fri), 2022

- 2) Payment in Korea
- Location : Banks designated by CNU (Hana Bank, Woori Bank or Nonghyup)
- Method of payment : Transferring money by wire transfer or going to the bank in person after printing tuition bill
- Time available : From 09:00am to 4:00pm, bank business hours in Korea.
- Account numbers are distinguishable for each person and the depositor is not need to be same as successful applicant.
- 3) Bill of tuition payment
- The exact amount of tuition fee will be stated on the bill.
- The bill of tuition payment can be printed from January 7th(Fri), 2022
- Place for printout : CNU website(http://plus.cnu.ac.kr) → 대학생활 → 학생민원서비스 → 신입생 등록금 고지서 → Fill in the blank with application number and birth date → 조회

6. Medication Insurance

- A. Mandatory Insurance
 - Every international student must have an insurance according to the policy of Korean government.
 * 「National health care insurance by Korean National Health Insurance Service」
 - 2) Detailed information about signing in website and payment will be notified to successful applicants after announcement of admission results.
 - % Please contact Office of International Affairs in regards to insurance. (+82-42-821-8824, <u>cnuint@cnu.ac.kr</u>)

7. Notification of the Admission For Successful Candidates [VISA]



 $\ensuremath{\mathbbmm}$ For further questions concerning visa, please ask Office of International Affairs.

[Tel. +82-42-821-8822(Chinese), 8824(The others)]

8. Things You Should Know Before Application

[Application Process]

- · Applications for admission to Graduate School should be submitted by online only.
- Any modification to desired major or cancellation is not allowed after completing the online admission application.
- Please verify the accuracy of personal information on the required form as the applicant will take full responsibility for errors of information and contact interruption. Admission will be cancelled if there are any false statements in the submitted documents or if applicant's academic performance is deemed unsatisfactory.

[Submission of Documents]

- Original documents should be submitted. If not, copies must be authorized by the institution that issued documents or notarized by a public notary in the country where the document was issued.
- All the documents in languages other than Korean or English must be notarized and translated into English or Korean. Notarization must be done in the country where the document was issued.
- Submitted documents will become the property of CNU and will not be returned to the applicants. The application fee is non-refundable. And if any of the submitted materials contain false information or any applicant obtain approval of admission through an unfair way, his/her admission will be rescinded.
- The admissions staff has the right to require additional documents from applicants, should there be any need to clarify the eligibility or to verify the authenticity of the submitted materials.
- Completed application materials will only be accepted if the documents arrive well before the designated date : 18:00, June 10st(Fri), 2021 (<u>X NOT VIA FAX, E-Mail</u>)
- Applications whose documents don't arrive until the deadline will be rescinded without notice(including application form).

(The dates and deadlines listed above are in accordance to the application process for the 2021 fall semester.)

Zip code(34134)

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[Others]

• Applicants will not be accepted if he/she is considered inappropriate even though the number of enrolled students in the department is not at the maximum.

(CNU does not disclose information related to admission decisions such as the content of evaluation, the grade or ranking of each applicant, and the reason of rejection or disqualification.)

- Successful applicants must actively cooperate in getting the verification of academic record form. If not, it is possible to have his/her admission cancelled. The admissions staff have the right to require additional documents from the applicant to verify the authenticity of submitted materials.
- Admitted students should take procedures for paying tuition fee by deadline and fulfill all the procedure for admission.
- (registration, submission of necessary documents after entering Korea, etc)
- For further details that are not stated in this guide, it will be processed in accordance with CNU standard.

9. Dormitory

· Dormitory Information

X Dormitory Information below is subject to change.

- Studio : Rooms are opposite from the hallway and are fully equipped with individual bathrooms and toilet room.
- Hallway : Rooms are arranged with hallways as the center, bathroom/shower facility shared.
- Apartment : Regular apartment type rooms share a living room and terrace with 6 people, and 12 people use a shared common bathroom and toilet.

Room for a Married couple : studio type apartment for married couples, fully equipped with kitchen, bathroom, toilet, etc...

	Room for a Married co	uple : studio type apartm	ent for married	l couples, fully e	quipped with kitchen, bathroom, toilet, etc		
	Division	Туре	Shape	Number (fixed)	Remark		
	1 . 6 building	2people /1room	Apartment	649	1 building – For RC Program / 6 building - female		
	2.3 building	2people /1room	Studio	498	2 building - female / 3 building - male		
	4 building	2people /1room	Hallway	195	male		
	5 building	2people /1room 3people /1room	Apartment	91 48	male		
	(International House)	room for married		16	Cooking can be done by married students.		
	Lee In-gu building	2people /1room	-	18			
Scale,		3people /1room		32			
Туре		room for married	-	4			
&	BTL Dormitory	for the disabled		14	7 building – female for the disabled 8 building – male for the disabled		
Facility	(7~9, 11 building)	2people /1room		2,478	7, 11 building - female 8, 9 building - male		
	BTL Dormitory (10 building)	room for married	Studio	96 rooms	Cooking can be done by married students. (When short of married applicants, accommodate male students.)		
		2people /1room]	101	male		
	BTL Dormitory (12 building)	room for married		34 rooms	Cooking can be done by married students. (When short of married applicants, accommodate male students.)		
	(15 rooms	accommodate male students.)		
	BTL Dormitory	1person /1room		97	С. I		
	, ,	2people /1room		352	female		
	(13 building)	for the disabled		4	female for the disabled		
	Baekhaengsa	2people /1room	Apartment	89	Medical college Dormitory		
	(백행사)	2people /1room	Studio	110	(Munhwa-dong campus)		
	(101)	1person /1room	Studio	40	(Multilwa-dong campus)		
		Sum		4,989			
	 The dormitory operation system may be changed because of the COVID 19. The priority goes to some of the successful applicants who requested room for dormitory during the application period. The entrance qualification will be given to those who paid rent fees including tuition after the announcement of successful applicants. 						
Requireme nt	 All successful applicants must submit the required documents (tuberculosis diagnosis, etc.) 						
	 An successful applicants must submit the required documents (taberculosis diagnosis, etc.) Rooms are randomly assigned. 						
			:				
	Specific amount of rental fees for 2022 is posted on Dormitory homepage. (http://dorm.cnu.ac.kr/html/kr/) Please refer to it.						
Rent Fees	All regular dorm student (except for married students, who lives in building 12 & 13 and Baekhaengsa) are						
	provided with 2 meals a day(breakfast or lunch 1 meal, dinner), only for weekdays The students can choose						
	particular meal type an						
	- Meals for weekdays	(lunch) and weekends	are available	by payment			
	January 26 th (Tue), 202	2 (scheduled for 14:00), announcem	ent on the dor	mitory homepage.		
Announcem ent of	st The successful applicants must check the 'notice for residents' by themselves.						
room assignment	Payment of rental fees(planned) : February 3 rd (Thu) ~ February 4 th (Fri), 2022 / 10:00~23:00 for 2 days						
ussignment	- Method : Using individual virtual accounts or credit card(KEB Hana, Woori, Shinhan or KB card only)						
Informatio n	 Counseling : +82-42- http://dorm.cnu.ac.kr/ 	•					

[서식 1]

연구계획서(Study Plan)

□ 석사(Master's degree) □ 박사(Doctoral degree)
에너지과학기술학과 (The Department of Energy Science and Technology)
Main field of Research Interest) :
search Goal):
획(Research Method and Process Plan) :

※ 11포인트로 작성하고 부족 시 에는 뒷면 또는 추가로 사용할 것

[서식 2] ※ 박사학위과정 지원자만 해당(For Ph. D. applicant only)

석사학위 논문요약서

(Abstract of Master's degree Thesis)

박사학위과정 (Doctoral degree)	
지 원 학 과	에너지과학기술학과
(Department Applied for)	(The Department of Energy Science and Technology)
성명	
(Name)	
	!족 시 에는 뒷면 또는 추가로 사용할 것

수학능력 확인서

(Confirmation Letter for Research Capability)

학 위 과 정 (Degree Program Applied for)	□ 석사(Master's degree) □ 박사(Doctoral degree)
<mark>지 원 학 과</mark> (Department Applied for)	에너지과학기술학과 (The Department of Energy Science and Technology)
성 명 (Name)	
(※ 지도예정 교수가	상기자의 수학능력에 관한 자세한 설명을 기재할 것)

본인은 상기자가 충남대학교 2022학년도 전기 에너지과학기술대학원 학위과정에서 수학할 능력이 있음을 확인합니다.

I confirm that the applicant is capable of studying at Chungnam National University 2022 spring graduate program.

년 월 일 지도예정교수(Prospective academic professor) 학과(Department): 성명(Name): (인) or Signature

유학경비부담서약서 (Affidavit of Financial Support)

🗆 Applicant Informatio

- Name:
- Date of Birth:
- Nationality:

귀하의 유학경비를 부담할 개인이나 기관을 쓰시오. (Please write the name of the sponsor to provide all the funds during applicant's studies)

- 개인 또는 기관(Name of Sponsor):
- 직업(Occupation):
- 주소(Address):
- 전화번호(Phone Number):

본인은 상기 지원자의 유학기간 중 일체의 경비 부담을 보증합니다. (I/We hereby sponsor the above applicant all the funds including tuition & fees, living expenses, medical insurance and other miscellaneous expenses during his/her studies.)

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날짜(Date):
보증인(Guarantor):
서명(Signature):
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충남대학교총장 귀하

[서식 4-2] 재정보증인이 지도예정교수인 경우(If the financial guarantor is the CNU prospective academic professor, Only CNU Professor Allowed)

유학경비부담서약서 (Affidavit of Financial Support)
Applicant Information
- Name:
- Date of Birth:
- Nationality:
귀하의 유학경비를 부담할 개인이나 기관을 쓰시오. (Please write the name of the sponsor to provide the funds during applicant's studies) - 개인 또는 기관(Name of Sponsor): - 직업(Occupation): - 주소(Address):
- 전화번호(Phone Number):
본인은 상기 지원자의 유학기간 중 연구 수행 경비 지급을 통한 유학 경비부담을 보증합니다. (I hereby sponsor the above applicant the funds including tuition & fees, living expenses, medical insurance and other miscellaneous expenses by providing research project expenses during his/her studies.)

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날짜(Date):
보증인(Guarantor):
서명(Signature):
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충남대학교총장 귀하

[서식 5]Only CNU Professor Allowed

장학금 지급예정 확인서

(Confirmation Letter for Prearranged Scholarship Grant)

□ 지원자 정보 applicant's information

학 위 과 정	□ 석사(Master's degree)
(Degree Program Applied for)	□ 박사(Doctoral degree)
지 원 학 과	에너지과학기술학과
(Department Applied for)	(The Department of Energy Science and Technology)
성 명 (Name)	
본 대학원에서는 충	남대학교 에너지과학기술대학원 지원자
(Name:	에 대하여 학위과정동안 연구수행비 형식의 장학금을 지급할
것임을 확인합니다 . (T	his university will grant the scholarship to the applicant for
admission to Graduate	School of Energy Science and Technology of Chungnam Nationa
University during his/he	er studies by providing research project expenses.)
- 과 제 명 title of re	esearch:
- 연구책임자 chief of	research :
- 연 구 비 amount d	of project expenses : <u>금 원정(₩)</u>
- 지원예정액 amount d	of prearranged research grant for students
	: <u>매달 약 원</u>
- 연구 기간 period of	research:
- 지원예정기간 period of	[:] granting : 년 월 ~ 년 월
	년 월 일
지 도 여	비정 교 수(Prospective academic professor)
ēt.	과 Department : 직급 :
성명 Nar	me :(인 or Signature)

충남대학교 총장

President of Chungnam National University